



MEDICAL FORM INFORMATION

WHO NEEDS A COMPLETED MEDICAL FORM?

All Scouts and Scouters staying more than 24 hours need parts A, B, C and D of the BSA Annual Health & Medical Record form completed and submitted along with any applicable Medication Administration and Food Allergy Treatment Plan forms!

**PLEASE ONLY USE THE MEDICAL FORMS FOUND IN THIS GUIDE OR ON:
CAMPWORKCOEMAN.ORG**

These sites contain only the appropriate forms that need to be completed. We can no longer accept forms that were published before the 2014 printing (located on lower right hand corner of form).

CHECK THE FOLLOWING ITEMS BEFORE SUBMITTING ALL MEDICAL FORMS:

Part A & B (both pages) completed with:

NOTE: Parts A & B must be completed even if submitting a State (School) Physical form.

- Emergency contact information
- Copy of insurance card
- Allergies
- Immunization history with dates or copy of immunization history from MD (Writing up-to-date is not acceptable.)
- Tetanus must be within 10 years (Scouts and Scouters)
- Medical History
- Part A SIGNED and DATED by parent or guardian
- MEDICATIONS: Connecticut has specific requirements for the administration of medications at camps. Part D includes a

list of medications that can be administered at camp without a physician's order. All other medications, both Prescribed and Over The Counter, require a MEDICATION ADMINISTRATION AUTHORIZATION FORM to be completed and signed by the physician and parent. A separate form is required for each medication.

Part C – Physical Examination:

- SIGNED and DATED by MD within 1 year of first day of camp
- Copy of school physical is acceptable if it is SIGNED and DATED within 1 year of first day of camp and parts A & B are completed.

Part D Connecticut Rivers Addendum required for all Scouts and Scouters:

- SIGNED and DATED by parent, guardian or self

Medication Administration Form:

- Medication forms must be completed for all prescription and daily administered non-prescription medications (e.g. over the counter allergy medications) with name of medication, strength, and frequency.
- Medication forms need to be signed by **BOTH** MD and parent or guardian **OR** Standard school Authorization for Administration of Medication - signed by **BOTH** MD and parent or guardian.
- It is not necessary to bring or have medication forms for over the counter medications that are taken on an as needed basis such as Tylenol, Motrin, and Benadryl. These are on hand in the health lodge. See Part D for a list of available Over the Counter medications.
- All Scouts with medications in camp, and their parents, must see the Camp Nurse at check-in, including those with orders to self-carry (e.g. Inhalers, epi-pens). All self-carry meds must be seen by the nurse at check in!
- **All medications will be administered at the Health Lodge before meals. It will be the Scouters' responsibility to get the Scouts there.**
- Please only bring enough of each medication for the week plus **ONE** extra pill. Example - A once daily medication will require only seven (7) doses.

Food Allergy Treatment Plan:

- Completed as necessary



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MAKE COPIES OF ALL MEDICAL FORMS PRIOR TO SUBMISSION!

All Medical Forms SHOULD be submitted to camp at least 3 weeks prior to your week at camp.

- Please include a roster of those Scouts and Scouters attending camp when sending medical forms.
- Include phone and email contact information for one primary contact for all medical form questions.

MAIL ALL FORMS TO:

Camp Workcoeman
169 Camp Workcoeman Road
New Hartford, CT 06057
Attn: Camp Nurse

Do not fax or email forms to camp!

Our Health Officers will review all forms and inform your Troop Medical Contact or parents with any problems to address prior to your arrival at camp. Please understand that submitting all forms three weeks ahead of your Troop's week at camp will help streamline your check-in process.

Upon arrival, all Scouts and Scouters must fill out a medical survey. The survey form can be found in the "Camp Forms" section of this guide. These surveys are to be turned in to the Health Officers during your Sunday medical check-in.

One week prior to your arrival at camp, Troop leadership will be provided a time for your Sunday check-in with the Health Officers. Failure to follow this procedure will negatively affect the check-in schedule of all troops in camp.

Email all medical related questions to: nurse@campworkcoeman.org or call 860-379-1756