



# Camp Workcoeman

Connecticut Rivers Council, BSA

Boy Scouts of America



## 2010 Summer Camp Program & Leaders' Guide

Scouting's Centennial Edition



[www.campworkcoeman.org](http://www.campworkcoeman.org)

# Welcome to Camp Workcoeman 2010



Dear Camp Leader,

Welcome to the 2010 summer camp season of Camp Workcoeman! Founded in 1924 boys have experienced the benefits of the summer camp program at this special place with a long tradition of a fun-filled camp program on the shore of West Hill Pond. Camp Workcoeman is one of the longest camps to continually offer a summer camp experience to Scouts in the country.

A summer camp experience at Camp Workcoeman will make your Scout troop grow. It is here that the Scouts advance and grow in confidence and skills.

In 2009, a camp study report evaluating the camping programs in Connecticut Rivers Council was compiled by "The Camp Doctor, Inc." The following are statements from the report:

*"Good traditional Scout camping needs to survive, for this is where real Scout camping happens... The basic Boy Scout program at Camp Workcoeman was the best of the council's camps."*

At Camp Workcoeman our task is to work side-by-side with you to tailor a program that best fits your troop. The staff is ready for this challenge. Once again, many of the old familiar staff veterans will be returning along with new, energetic characters. Many of which come from troops like yours!

Now is the time your troop should begin the process of planning for summer camp. Besides this program guide, the camp web site [www.campworkcoeman.org](http://www.campworkcoeman.org), can assist you in finding information about programs, camp arrival procedures, staff contact email addresses and all related camp forms. Comments from leaders about the web site indicate that it is easy to navigate and provides a wealth of information.

This year's theme will be **"Scouting Through the Ages!"** 2010 marks the 100th anniversary of Scouting in the United States. Celebrate the centennial with Camp Workcoeman as we revisit the skills, challenges and activities that Scouts have accomplished during the past century. Your troop is invited to demonstrate an old Scouting skill or game and share it with the rest of the camp during the week. Bring with you any props to make your campsite look like one from the Baden Powell era.

Please contact us if you have any questions or special requests with your summer camp plans. We are here to help you prepare for a summer camp experience second to none.

All the best for a great Scouting year.

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# Camp Workcoeman Program Guide

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# Camp Workcoeman Program Guide

**Camp Workcoeman** is located on beautiful West Hill Lake in New Hartford, Connecticut. Established in 1924, it is one of the oldest continuously operated Scout camps in the country. **For 85 years**, thousands of Scouts and leaders have had unforgettable Scouting experiences at Camp Workcoeman. This fine tradition of Scouting continues today.



**The Camp Workcoeman Staff** is chosen by a Camp Director with 30 years experience. The staff is highly skilled and trained with all key staff trained by the Boy Scouts of America at their National Camping Schools. Camp Workcoeman's veteran staff has an impact on a quality program.



## The Summer Camp Program at Camp Workcoeman

contains valuable opportunities of skill, advancement and FUN and are available to every troop and Scout. The quality of your troop's summer camp experience rests with you, the Scoutmaster and your troop's junior leadership. Use this program guide to become informed of the camp procedures and policies and inform all Scouts and parents. You can then collectively select from among the many program opportunities that meet the needs of your troop.

**Troop Leadership in Camp** The National Council of the Boy Scouts of America requires that each troop must have at least two adult leaders in camp at all time. One of the leaders must be 21 years of age or older and must have completed Youth Protection Training. The second leader must be at least 18 years of age. These leaders stay at camp free of charge. The cost of any additional leaders is determined the number of Scouts in your troop at camp. The following schedule indicates the cost of additional leaders.

# of youth per program	# of free leaders	All additional adults
1 - 10	2	\$90
11 - 20	3	\$90
21 - 30	4	\$90
31 - 40	5	\$90





# Pre-Camp Information

A Program Planning Meeting will be conducted prior to your week at camp. This meeting will enable your troop leadership to meet with key members of the camp staff and develop a program that meets your needs. Your CAMP SCOUTMASTER and SENIOR PATROL LEADER are urged to attend this meeting. You will have the opportunity to become acquainted with program options and events scheduled during your week at camp. You will also be given information regarding camp policies as well as procedures for your Sunday arrival. A visit to your campsite is possible with a Camp Commissioner. All meetings will begin at 7:30 P.M. at the Parade Ground Pavilion.

Program planning meeting schedule:

Week 1 - Monday, June 28

Week 2 - Tuesday, June 29

Week 3 - Tuesday, July 6

Week 4 - Tuesday, July 13

Week 5 - Tuesday, July 20

Week 6 - Tuesday, July 27



## Pre-Camp Troop Activity and Merit Badge Sign-up

Your troop can sign up for merit badges by completing the **Pre-Camp Merit Badge Sign-up Form** found in the "Camp Forms" section of this guide **or** by using the **Merit Badge Sign-up spreadsheet** available on the Camp Workcoeman website. You may mail a copy to the camp, email your troop's selections to the Program Director, or deliver the information at the pre-camp meeting. Please submit this list 3 weeks prior to your week at camp. We will have a schedule for you to review and make changes to at your planning meeting. Please understand that we will make every effort to schedule your desired troop activities. Some activities are in high demand and we want to be fair to everyone.

## "Pre-Camp Medical Form Review"

Please submit all medical forms prior to your week at camp. This enables us to solve those issues that are commonly found on the medical forms. Our Health Officers will review them and contact you with any problems that are found. Please **mail** them two (2) weeks prior to your week of camp to: **Camp Workcoeman 169 Camp Workcoeman Rd. New Hartford, CT 06057 Att: Camp Nurse** *Do not fax your forms to camp.*

Upon arrival, all Scouts and leaders must fill out a medical survey. This survey can be found in the forms section of this manual. These surveys are to be turned in to the Health Officers during your Sunday medical check-in. You will be given a time for your Sunday check-in with the Health Officers. Please follow this new procedure.

**Remember: Make a copy of all medical forms for your files. All medical forms MUST be kept on file and will not be returned at the end of the week.**

# Camp Medical Form Information

## Who Needs a Completed Medical Form?

**\*\* New for 2010...All Scouts and adults MUST have a medical examination dated within the last 12 months prior to arrival at camp.**

***The form must be signed by a licensed physician.***

***Be sure to use the medical form found in the Forms section of this guide or on the camp website.***

***Do not use the new BSA form as it does not address information required by the State of Connecticut.***

- Those adult leaders staying less than 24 hours do not need to have a physical examination. However a medical form with completed Immunization Record and Health History Sections must be submitted to the Health Officer upon arrival at camp. *Leaders using this option cannot stay overnight or participate in rigorous activities.*

## Check the following items **BEFORE** submitting all Medical Forms:

- IMMUNIZATION SECTION**, with latest tetanus date.
- Be sure that all personal information, including emergency phone numbers and insurance information is current and accurate.** If parents will be away while the Scout is at camp, be sure a person who can make decisions for the child is listed. It is recommended to include a copy of both sides of your insurance card.

## C. **ALL MEDICATIONS, INCLUDING OVER-THE-COUNTER, REQUIRE WRITTEN DOCTOR'S ORDERS**

The written orders can be the same one used in schools or download a form from [www.campworkcoeman.org](http://www.campworkcoeman.org). All medications must be in original pharmacy containers and must be given to the Health Officer during your assigned medical check-in time. This includes any non-prescription medications such as Claritin or vitamins. Be sure that Scouts bring only the quantity of medication required for the time they will be at camp. Inhalers, with a pharmacy label, and appropriate orders to carry and self-administer may be carried by the camper after they are logged in by the camp Health Officer.

**\*\* No medications maybe kept by, or administered to Scouts by an adult leader. The Camp Health Officer is the only designated person to dispense medications.**

- A school physical form is acceptable BUT a BSA form with the Health History and Personal Information sections (first page) must be completed and signed by a parent or guardian. School forms do not have the "Consent to Treat" portion that the BSA form has. Use the BSA form as a cover for the school physical.

- Upon arrival, all Scouts and leaders must fill out a medical survey. The survey form is found in the "Camp Forms" section of this manual. These surveys are to be turned in to the Health Officers during your Sunday medical check-in. You will be given a time for your Sunday check-in with the Health Officers. Failure to follow this procedure will negatively effect the check-in schedule of all troops in camp.**



*The Health Lodge is located in the Fred Bailey Center.*

## **SCOUTS WITH SPECIAL NEEDS....**

The Scouting program as well as an experience at Camp Workcoeman is for everyone. Please tell the Camp Director if any of your Scouts have any special needs. We will make every attempt to provide any assistance that is necessary.

# General Camp Information

## Mail

Mail is received at camp and distributed daily. Outgoing mail is brought to the post office on a daily basis too. Stamps are available in the Trading Post. Incoming mail should be addressed as follows:

Camp Workcoeman  
169 Camp Workcoeman Rd.  
New Hartford, CT 06057  
Scout's Name \_\_\_\_\_ Troop # \_\_\_\_\_  
Campsite \_\_\_\_\_



## Telephone

Scouts are not permitted to make calls unless accompanied by an adult leader. Any important incoming messages can be made to the Camp Director's phone. Phone: 860-379-2207 Fax: 860-379-1311

## Parking/Automobile Use

**No vehicles may be taken into campsites, program areas or on camp roads.** Please see the Camp Director or Ranger if you must have any need for the use of a vehicle to your campsite. Parking will be in designated areas only. **No passengers are ever to ride in the back of trucks.**

**All vehicles are required to have a parking permit displayed on the dash board while in camp. ALL leaders and visitors must display this permit. Parking Permits can be obtained in the camp office.**

## Wrist Bands

All campers, leaders, staff and visitors must wear a wrist band. Visitors must check-in at the camp office to obtain a wrist band.

## Check-in/Check-out and Visitor Procedures

Anyone arriving or departing camp after Sunday check-in **MUST** sign in or out at the Camp Office. *This includes any temporary leaders and ALL VISITORS.* Visitor meal costs are: Breakfast-\$4.00, Lunch-\$5.00, Dinner-\$6.00. Meal tickets are available in the camp office before meals.

Any Scout leaving camp during the week for any reason with someone other than their parent or guardian must complete a special permission form. See the "Camp Related Forms" section of this guide for a sample of this form. This form must be completed and submitted at the time of arrival.

**\*If your troop leadership will change during the week, please submit a list of names and a day/ time schedule for leader rotation. Please submit this list to the camp office or at the Sunday leaders meet-**

## Troop Photos

Troop photos will be taken each week on Tuesday after lunch. A photo order form can be found in the "Camp Forms" section of this guide. Orders and money for photos are due in the Camp Office by Monday evening. Photos will be delivered to camp by Friday night and will be distributed Saturday morning. The cost of an 8x10 photo is \$10. Please be sure that all checks are made out to: *Connecticut Rivers Council, BSA.*

## Lanterns, Stoves and Fuels

Stoves and lanterns using liquid and propane fuels are permitted provided they are used in compliance with BSA policy as detailed in the "Guide to Safe Scouting". The following are segments of the policy that must be followed:

- Scouts or youth visitors under the age of 18 may not fuel or refuel any stoves, lanterns or appliances on CRC property.
- A quantity of liquid fuel not to exceed 32 ounces per appliance may be kept in a "Sigg type" container, stored in accordance with National BSA Policies and never in tents or buildings. Any fuel in excess of this amount is to be turned over to the Camp Ranger for proper storage.

**No candles, lanterns or other flames are permitted in tents at any time!**

## **Fire Safety**

Campfires are permitted ONLY in the fire pit in your campsite and should never be left unattended. Proper methods to extinguish fires should be available at all times. When the fire is out cold, stack partially burnt wood near the pit for future use. Disposing of cold ash should be done regularly. This can be arranged through the Commissioners or the Scoutcraft staff. It is not necessary to bring wood from outside sources onto the camp property.

## **Dining Hall Conduct**

All meals are served family style and use the host system. Every table in the dining hall should have **at least one adult sitting with the Scouts**. Adults ensure proper table manners, safety and Scout-like behavior.

## **Troop Leader Assistance**

Troop leaders hold a wealth of information and are a great source of assistance to the staff. You are asked to share your talents in a particular program area. Please complete the *Adult Resource Form* in the *Camp Related Forms* section of this guide and return it to the Program Director.

## **Commissioner Service - "Your Source For Help at Camp"**

The Camp Workcoeman Commissioners are here for any assistance to your troop while at camp. Program changes, campsite needs & repairs, as well as any special requirements are all ways that we can make your stay at camp as best it can be. *Each morning before reveille, the Commissioners will visit your campsite to bring coffee and deliver your daily copy of the "Chief Tunxis Times".*

## **Daily Campsite Visitations**

A Scout is Clean. While your boys are at morning merit badge sessions, the Commissioners will visit your campsite. A colored feather will be placed in the tent that is best arranged and tidiest. The top three scores will be announced during lunch in the dining hall. A sample visitation rating sheet will be distributed at the Sunday afternoon leaders meeting. The Commissioners will visit with leaders to address any health and safety concerns and will be looking for top notch, clean campsites.

## **Directions to Camp Workcoeman**

Camp Workcoeman is located off West Hill Road in Winsted. From the south (Middletown, Waterbury, etc.) take Route 8 North to the Pinewoods Road Exit 46. Take a right at the end of the exit ramp past the Cornucopia Banquet Hall to the intersection of Route 183. Go left on Route 183 and take the next right onto West Hill Road. Follow the signs to Camp Workcoeman from there.

From the Hartford area, follow Route 44 to Winsted. Go left onto Route 183 and take a left onto West Hill Road. Follow the signs to Camp Workcoeman from there.

## **Damage to Camp Property and Equipment**

The cost of camp equipment such as tents, mattresses, bunks, campsite tables is quite expensive. Camp property is deliberately damaged, lost or stolen the unit will be charged for the cost of repair or replacement.

## **Camp Disciplinary Policy**

The Scout Oath and Law is the basis for the conduct of Scouts, leaders and staff in camp. Scouts who display improper conduct will be asked to leave camp immediately with their parents. Troop leaders will be informed by the camp staff of any Scouts displaying misconduct. The following are examples of conduct that will result in the expulsion of a individual from camp: deliberate injury to another person, theft, vandalism, fighting, and the use of alcohol or drugs.

Prescription and over-the-counter medications are under the control of the Camp Health Officer. Improper use of drugs is strictly prohibited. Possession or use of alcohol and the improper use of drugs will result in the expulsion from camp and referral to law enforcement agencies.





# Sunday Check-in Procedures

## Check-in Begins at 2:00 P.M.

### -Immediately Upon Arrival-

1. The Scoutmaster must check in with the Camp Director *BEFORE* going to your campsite. *No Scouts will be allowed in the campsite until the Scoutmaster arrives and checks in with the Camp Director.*

You will need to submit the following:

- An accurate roster of Scouts and leaders in camp. This list should include any leaders rotating during the week with names and times of arrival and departure.
  - All payment balances due for Scouts and extra leaders should be paid prior to camp. Payments for last minute additional Scouts and leader fees must be paid upon arrival.
2. All Scouts will be directed to their campsites to check-in with their leaders. Be sure to inform the camp administration if you plan to gather Scouts and parents in a location other than your campsite.

You will receive an assigned time for your medical check-in with the nurse. Please proceed to the chapel at your assigned time with completed Medical Screening Forms for all Scouts and Leaders.

It's very important that you follow the assigned times. Arriving before or after your time will affect everyone's schedule. Please keep your troop together through this process.

3. A Camp Staff Guide will be assigned to your troop to assist you and your Scouts with all check-in procedures.

## Sunday After Check-in

### **4:00 Scoutmaster Meeting in the Dining Hall**

Here you will receive information from the Camp Commissioners, the number of waiters that you will need for meals and updates from the Program Director. At least one leader from each troop must attend this meeting.



### **5:40 Parade Ground for Camp-wide Retreat and Staff Introductions**

### **6:00 Dinner**

### **AFTER DINNER....**

### **7:30 Camp Orientation** - A review of Aquatic, Shooting Sports and COPE and Climbing procedures and General Camp Rules will be given at specific locations to be announced.

A **Merit Badge Sign-Up Session** will be held outside the Dining Hall for any last minute changes. Merit badge books will be on sale in the Trading Post.

### **8:30 Opening Campfire hosted by the Camp Staff**



# Saturday is Family Day at Camp Workcoeman

## COURT OF HONOR



**The Campwide Court of Honor** & Awards Presentation will be conducted in the council ring and begins at **11:00 AM**. Advancement and other awards, some goofy, as well as the **CLASS "A" TROOP** will be presented at this time.

## FAMILY BAR-B-QUE



Our **Family Bar-B-Que** will follow in the Dining Hall for all Scouts, leaders, parents and visitors with reservations. **Serving time is approximately 12:00 noon**. Reservations are required for all visitors. Be sure to submit your "BAR-B-QUE RESERVATIONS FORM" ( found in the back of this manual) by Tuesday. The cost for family and visitors is \$8 for adults and \$5 for children ten and under.

***Don't forget to visit the Trading Post for all of the goodies that you've had your eyes on all week. Don't forget to get those Scout badges like Mile Swim, Lifeguard BSA as well as camp patches, shirts, hats and more.***

## CHECK-OUT PROCEDURE

- The Commissioners will distribute to all troops a Campsite Check-out form.
- Please complete the form and return it to the office before the Court of Honor at 11 AM

***PLEASE BE SURE THAT ALL TENT FLAPS ARE DOWN  
AND BUNKS ARE MOVED TO THE CENTER OF EACH TENT!***

- Bring all trash to the dumpster near the Ranger's Shop.
- Latrine is cleaned and ready for the next troop.
- Medications may be picked up from the nurse Saturday morning after breakfast
- Bring to the camp office your 2011 site reservation form and any other business forms or borrowed items

# The Merit Badge Program

Your troop can sign up for merit badges by completing the **Pre-Camp Merit Badge Sign-up Form** found in the “Camp Forms” section of this guide **or** by using the **Merit Badge Sign-up spreadsheet** available on the Camp Workcoeman website. You may mail a copy to the camp, email your troop’s selections to the Program Director, or deliver the information at the pre-camp meeting. Please make sure your merit badge selections are sent to the camp at least *two weeks* prior to your arrival at camp.

## GENERAL GUIDELINES

It is suggested that Scouts who have not attained the First Class rank limit themselves to 1 or 2 of the easier merit badges and concentrate on finishing their Scout rank requirements. A great way to work on advancement is to utilize the “Scout Skills Program.” Younger Scouts are strongly encouraged to take Swimming Merit Badge. Earning it opens the door to many challenging aquatic opportunities.

A limit of 3 merit badges is recommended for Scouts First Class and above especially if difficult badges are being considered. If the advancement load of a scout is too heavy, an otherwise fun week becomes one of disappointment.

## PRE-CAMP PREPARATIONS

Some merit badges offered at camp may have prerequisites while others require double time sessions for completion at camp. The information in the following pages details the times at which merit badges are offered as well as information that should be considered when making merit badge selections.

The merit badge counselors have identified activities appropriate for Scouts with different experience levels and listed necessary prerequisite merit badge requirements that cannot be completed at camp. Scoutmasters and Scouts should review badge requirements ahead of time to make sure the Scout is signed up for ability appropriate merit badges and comes to camp with necessary materials.

***We want Scouts to have an enjoyable time at camp and come away from the week with a feeling of accomplishment having earned merit badges towards which they have worked. The Workcoeman counselors encourage you to use your experience as a Scout leader to guide your unit towards a successful and fun week at camp!***



# Merit Badge Time Schedule

Merit badge instruction is held during morning periods and by special arrangement during Siesta

Program Area	9:15	10:15	11:15	Siesta
<b>Ecology/ Conservation</b> All meet at <i>Henry Griffin Nature Lodge</i>	Oceanography Soil & Water Conservation Environmental Science (for Scouts 14+) Environmental Science - Double Session (for Scouts age 13 and younger)	Fish & Wildlife Management Geology Plant Science	Forestry Nature Weather	Astronomy (8pm) Bird Study Mammal Study Reptile & Amphibian Study Insect Study Fishing
<b>Scoutcraft</b> All badges meet at the <i>Sturge Shields Camp Craft Area</i>	Camping Pioneering Orienteering	Camping Pioneering Wilderness Survival	Camping Cooking Wilderness Survival	<i>*Cooking MB - Scouts are required to prepare their lunch in Scoutcraft each day.</i>
<b>Aquatics</b> All meet at the Waterfront	Canoeing Swimming Lifesaving - Double Session Lifeguard BSA - Must attend all 3 periods as well as additional time	Canoeing Swimming Small Boat Sailing - Double Session	Rowing Swimming Double Session	Snorkling, BSA Kayaking BSA
<b>Shooting Sports</b> All meet at the Shooting Ranges	Rifle Shooting Archery	Rifle Shooting Archery	Shotgun Shooting Archery	
<b>Field Sports</b> All meet at the Activities Field	Athletics Personal Fitness	Athletics Sports	Personal Fitness Sports	
<b>Handicraft</b> All meet at Chapel	Leatherwork Woodcarving	Basketry Woodcarving	Leatherwork Metalwork	Art Indian Lore Space Exploration
<b>Others</b>		Climbing First Aid (Meets in the Dining Hall)	Climbing	Project COPE M-Th 1:30-3:30

All merit badge times are subject to change due to staff and equipment limitations. Any changes will be disclosed at your program planning session.

For up-to-date information, contact Program Director: Tom Leisten at [tleisten@campworkcoeman.org](mailto:tleisten@campworkcoeman.org)



# Merit Badge Info Guide

The following information suggests difficulty levels appropriate for a Scout's experience at camp. Prerequisites are requirements that **cannot** be met at camp. (E) indicates an Eagle required merit Badge.

## Ecology and Conservation

### Environmental Science (E)



Times: 9:15 – 10:00 – Scouts 14+ years  
 9:15 – 11:00 – Scouts less than 13 years  
 Location: Henry Griffin Nature Center  
 Prerequisites: None  
 Recommended for 3rd year campers or older

### Astronomy



Times: 8:00 – 8:45 pm and other times for observations  
 Location: Henry Griffin Nature Center  
 Prerequisites: #6  
 Recommended for 2nd year campers or older

### Bird Study



Times: By appointment during Siesta  
 Location: Henry Griffin Nature Center  
 Prerequisites: None  
 Recommended for 3rd year campers or older

### Fish and Wildlife Management



Times: 9:15 – 10:00  
 Location: Henry Griffin Nature Center  
 Prerequisites: None  
 Recommended for 2nd year campers or older

### Fishing

















Times: 9:15 – 10:00  
 Location: Henry Griffin Nature Center  
 Prerequisites: None  
 Recommended for 2nd year campers or older








### Forestry










Times: 11:15 – 12:00  
 Location: Henry Griffin Nature Center  
 Prerequisites: None  
 Recommended for 2nd year campers or older





<p>Geology`</p> 	<p>Times: 10:15 – 11:00  Location: Henry Griffin Nature Center  Prerequisites: None  Recommended for 2nd year campers or older</p>
<p>Insect Study</p> 	<p>Times: By appointment during Siesta  Location: Henry Griffin Nature Center  Prerequisites: None  Recommended for 3rd year campers or older</p>
<p>Mammal Study</p> 	<p>Times: By appointment during Siesta  Location: Henry Griffin Nature Center  Prerequisites: None  Recommended for all Scouts</p>
<p>Nature</p> 	<p>Times: 11:15 – 12:00  Location: Henry Griffin Nature Center  Prerequisites: None  Recommended for all Scouts</p>
<p>Oceanography</p> 	<p>Times: 9:15 – 10:00  Location: Henry Griffin Nature Center  Prerequisites: None  Recommended for 3rd year campers or older</p>
<p>Plant Science</p> 	<p>Times: 10:15 – 11:00  Location: Henry Griffin Nature Center  Prerequisites: None  Recommended for 3rd year campers or older</p>
<p>Reptile &amp; Amphibian Study</p> 	<p>Times: By appointment during Siesta  Location: Henry Griffin Nature Center  Prerequisites: #8  Recommended for 3rd year campers or older</p>
<p>Soil &amp; Water Conservation</p> 	<p>Times: 9:15 – 10:00  Location: Henry Griffin Nature Center  Prerequisites: None  Recommended for 2nd year campers or older</p>

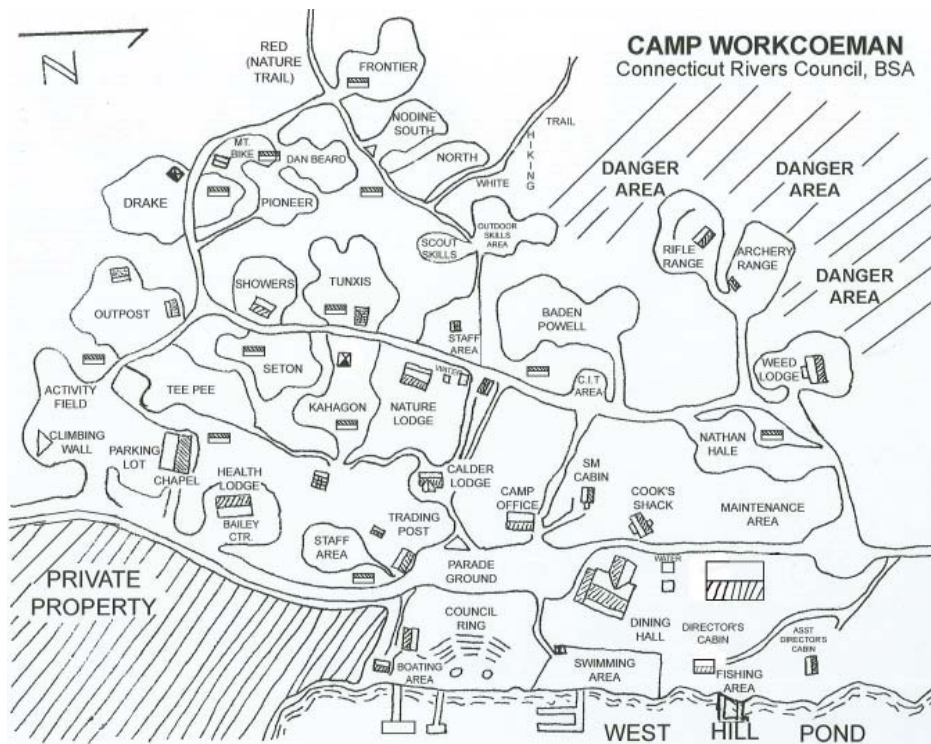
Weather 	Times: 11:15 – 12:00 Location: Henry Griffin Nature Center Prerequisites: None Recommended for all Scouts
<b>Scoutcraft</b>	
Camping (E) 	Times: 9:15 – 10:00, 10:15 – 11:00, 11:15 – 12:00 Location: Sturge Shields Campcraft Area Prerequisites: #7, #8c, #8d, #9a, #9b Recommended for 3rd year campers or older
Cooking 	Times: 11:15 – 12:00 Scouts will eat lunch in Scoutcraft during the week Location: Sturge Shields Campcraft Area Prerequisites: #7
Orienteering 	Times: 9:15 – 10:00 Location: Sturge Shields Campcraft Area Prerequisites: None Recommended for all Scouts
Pioneering 	Times: 9:15 – 10:00, 10:15 – 11:00 Location: Sturge Shields Campcraft Area Prerequisites: #2a Recommended for 2nd year campers or older
Wilderness Survival 	Times: 10:15 – 11:00, 11:15 – 12:00 Location: Sturge Shields Campcraft Area Prerequisites: Non Recommended for 3rd year campers or older
<b>Aquatics</b>	
Lifesaving (E) 	Times: 9:15 – 11:00 Location: Waterfront Swimming Area Prerequisites: Successful completion of the BSA swimmer test Recommended for strong swimmers having already completed Swimming Merit Badge
Swimming (E) 	Times: 9:15 – 10:00, 10:15 – 11:00, 11:15 – 12:00 Location: Waterfront Swimming Area Prerequisites: None Recommended for all Scouts

<p>Canoeing</p> 	<p>Times: 9:15 – 10:00, 10:15 – 11:00  Location: Waterfront Boating Area  Prerequisites: Successful completion of the BSA swimmer test  Recommended for 3rd year campers or older</p>
<p>Rowing</p> 	<p>Times: 11:15 – 12:00  Location: Waterfront Boating Area  Prerequisites: Successful completion of the BSA swimmer test  Recommended for 2nd year campers or older</p>
<p>Small Boat Sailing</p> 	<p>Times: 10:15 – 12:00  Location: Waterfront Boating Area  Prerequisites: Successful completion of the BSA swimmer test  Recommended for 3rd year campers or older</p>
<h2>Shooting Sports</h2>	
<p>Archery</p> 	<p>Times: 9:15 – 10:00, 10:15 – 11:00, 11:15 – 12:00  Location: Archery Range  Prerequisites: None  Recommended for 2nd year campers or older</p>
<p>Rifle Shooting</p> 	<p>Times: 9:15 – 10:00, 10:15 – 11:00  Location: Shooting Range  Prerequisites: None  Recommended for 3rd year campers or older</p>
<p>Shotgun Shooting</p> 	<p>Times: 11:15 – 12:00  Location: Shooting Range  Prerequisites: None  Recommended for 3rd year campers or older</p>
<h2>Handicraft</h2>	
<p>Basketry</p> 	<p>Times: 10:15 – 11:00  Location: Chapel  Prerequisites: None  Additional material costs at the Trading Post  Recommended for all Scouts</p>



<p>Leatherwork</p> 	<p>Times: 10:15 – 11:00  Location: Chapel  Prerequisites: None  Additional material costs at the Trading Post  Recommended for all Scouts</p>
<p>Woodcarving</p> 	<p>Times: 9:15 – 10:00, 10:15 – 11:00  Location: Crafts Chapel  Prerequisites: Totin' Chip Card  Additional material costs at the Trading Post  Recommended for 2nd year campers and older</p>
<p>Art</p> 	<p>Times: By appointment during Siesta  Location: Crafts Chapel  Prerequisites: #4  Additional material costs at the Trading Post  Recommended for all Scouts</p>
<p>Indian Lore</p> 	<p>Times: By appointment during Siesta  Location: Chapel  Prerequisites: None  Additional material costs at the Trading Post  Recommended for 2nd year campers and older</p>
<p>Metalwork</p> 	<p>Times: 11:15 – 12:00  Location: Chapel  Prerequisites:  Additional material costs at the Trading Post  Recommended for 3rd year campers and older</p>
<p>Space Exploration</p> 	<p>Times: By appointment during Siesta  Location: Chapel  Prerequisites: None  Additional material costs at the Trading Post  Recommended for 2nd year campers and older</p>
<b>Field Sports</b>	
<p>Personal Fitness (E)</p> 	<p>Times: 9:15 – 10:00, 11:15 – 12:00  Location: Sports Field  Prerequisites: #1, #8  Scouts must be prepared with proper footwear and clothing  Recommended for 2nd year campers and older</p>

<p>Athletics</p> 	<p>Times: 9:15 – 10:00, 10:15 - 11:00  Location: Sports Field  Prerequisites: #3, #5  Scouts must be prepared with proper footwear and clothing  Recommended for all Scouts</p>
<p>Sports</p> 	<p>Times: 10:15 – 11:00, 11:15 – 12:00  Location: Sports Field  Prerequisites: #4, #5  Scouts must be prepared with proper footwear and clothing  Recommended for all Scouts</p>
<p><b>Others</b></p>	
<p>First Aid (E)</p> 	<p>Times: 10:15-11:00  Location: Dining Hall  Prerequisites: #2d  Recommended for 3rd year campers and older</p>
<p>Climbing</p> 	<p>Times: 10:15 – 11:00, 11:15-12:00  Location: Climbing Tower on Sports Field  Prerequisites: None  Scouts must be at least 13 years of age</p>



# Achievement Awards & Recognitions

## **BSA Lifeguard**



This aquatics certification is available to both Scouts and leaders. Candidates must spend 3 morning merit badge sessions and additional time in the afternoon. CPR certification is required and it is recommended to come to camp with this requirement completed. Participants must be at least 15 years old per BSA requirement and have already earned swimming, rowing and lifesaving merit badges.

## **Mile Swim, Snorkling and Kayaking BSA**



These National Awards are given to Scouts and Scouters. Qualifications and actual times for practice and instruction will be announced at camp.

## **Polar Bear Swimmer**



Imagine awakening from a restful night's sleep to "plunge" into beautiful West Hill Lake before reveille. Your troop is welcome every morning to do just that! You'll be surprised how many other Scouts and leaders will be there too! You'll receive a special Polar Bear patch if you attend 4 out of 5 days during the week!

## **Paul Bunyan Woodsman Award**



This award recognizes advanced axemanship and is offered by the Scoutcraft staff during free time (4:00 pm) on Monday-Thursday.

## **Iron Man Challenge**



A great test of a Scouts strength and endurance is the Iron Man Challenge. Scouts must swim one mile, run 2 miles, and canoe 2 miles. The tests are conducted at various times during the week and a special patch is awarded at the Saturday Court of Honor to all "Iron Men!"

# The Scout Skills Program

The Scout Skills Program is designed to help a new Scout attain advancement in his first year at camp. It addresses the Campcraft requirements needed for the Tenderfoot, Second Class, and First Class ranks. He will also have the opportunity to complete a merit badge as part of the Scout Skills Program.

A Scout can take any of the three week-long sessions in combination with merit badges, or the full program, whichever suits his individual needs. The first week-long session (9:15) will focus on Tenderfoot Scout Skills; the second week-long session (10:15) will address Second Class Scout Skills, and the third week-long session will revolve around First Class Scout Skills.

The afternoon times are open to any Scout who would like to participate. The Monday siesta session will be held at the waterfront and enable a scout to complete swimming requirements for both the First and Second Class Rank. The Wood Tools period on Wednesday will give him the opportunity to learn proper care and use of a pocket knife, hand axe, and saw. If he does so in a safe manner he will be given the chance to earn his *Totin' Chip*. Also available to any Scouts who wish to participate is a five mile hike, which satisfies Second Class hiking requirements. Scouts will depart before lunch on Thursday and eat on the trail.



## Scout Skills Program Schedule

	TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Tenderfoot Scout Skills	9:15	First Aid	Ropework	Merit Badge Work	Merit Badge Work	Review
Second Class Scout Skills	10:15	First Aid	Compass Skills	Service Project	Nature	Review
First Class Scout Skills	11:15	First Aid	Ropework	Pioneering	Nature	Review
	Siesta	Swimming	Troop Pictures	Wood Tools	Five Mile Hike	Open For Review

A completion form will be issued for each Scout with the troops completed merit badge cards. The form will list all of the requirements worked on during the week and the Scouts skill proficiency. Please be sure that you receive this form and verify with Scouts that the requirements were completed.

***Scoutmaster participation is always welcomed; please consider sharing your skills and experience with Scouts from other troops.***



# Program Area Highlights

**Waterfront** - The waterfront at Camp Workcoeman is the finest in the council! It has all the facilities for the best aquatic programs. The camp's fleet of boats and canoes includes many varieties of sail boats for beginners and experts. West Hill Pond is also a great place to try your hand at sailing and kayaking. The swimming opportunities are superb, offering a world of water fun and knowledge always under the utmost safety. Mile Swim, Snorkeling BSA, Kayaking BSA, and Life Guard BSA are among the special awards instructed by our trained aquatic staff.



**Ecology/Conservation**....Camp Workcoeman is the location of the Henry Griffin Nature Lodge. It is the center of the outdoor laboratory for all of its programs, an excellent demonstration area and example of wilderness management. Many displays and activities let Scouts experience the need for nature and conservation. Come see all of the live exhibits in the Nature Lodge.

**Shooting and Field Sports**.... This is the camp's center for fitness development. Activities are inter-troop, patrol and individually centered. Our basketball court is a real hit. Rifle and shotgun shooting are always popular activities. Muzzle loading rifle shooting is a great part of the Shawtown Wilderness Trek for older Scouts.



**Scoutcraft**....The Sturge Shields Scoutcraft area offers patrols and troops a wide variety of programs, each of which seeks to encourage self-reliance, resourcefulness to develop skill sets, and foster an appreciation of the outdoors, while having fun. The Scoutcraft Staff offers some unique awards such as the Paul Bunyan Award and specialized training for troop leaders such as Trek Safely. Scoutcraft encompasses the Stuge B. Shields Campcraft Area and the Scout Skills Area, both of which are located at the start of the Red Trail. The Scout Skills Area gives boys the opportunity to learn the skills that are at the core of the Scouting program. The Campcraft area provides many demonstrations which show Scouts the techniques of camping, ranging from hiking to advanced survival.

**Handicraft**....The Handicraft Area offers a choice of formal or informal programs for those Scouts who just like to try their hand at a specific craft. The Trading Post carries a large variety of craft supplies, in addition to the materials on hand in the Handicraft Lodge. You are always welcome to bring your own supplies and finished work to show others.



**Climbing and Rappelling**.... This 3 sided, 32' tall rock climbing wall for Scouts who want to test their strength and ability. "The Wall" is located at the Activities Field where Scouts are shown the proper use of technical climbing equipment, including climbing harnesses, ropes and belay devices.

# Troop Activity Suggestions

The following is a list of fun program activities that your troop can consider when planning your afternoon and evening camp program. They are listed by program and are simply a list of suggestions. Please don't hesitate to ask for any assistance with any other programs not listed here.

## **WATERFRONT**

Huck Finn Tube Ride (out of camp) \*additional charge

Swimming Instruction

Under Water Nature Hike

Team Canoe Hike

Water Polo

Watermelon Polo

Funyaking

Kayak Hike

"Moby Dick"

Troop Swim/

**"THE MAT"**



## **SHOOTING SPORTS**

Rifle Shoot

Shotgun Shoot

Action Archery

Target Archery

## **FIELD SPORTS**

Basketball      Softball

Volleyball      Whiffle ball

Soccer      Earth Ball

Ultimate Frisbee

Capture the Flag

Mountain Biking - just a fun ride or  
how about a lunch bike hike?

## **CLIMBING & RAPPELLING**

Evenings 7:00-8:00 only

## **HANDICRAFT**

(May require items available in the Trading Post)

Woodcarving & Whittling

Leatherworking

Wood Burning Designs

Troop Plaque Painting

Neckerchief Slides

Scout Staves



## **Scoutcraft**

Advanced Pioneering

Advanced Fire Tech

Basics of Splicing

Beverage Can Stoves

Box Oven Basics

Camp Hikes

Camp Stove Baking

Compass Challenge Course

Cooking Without Cookware

Dutch oven Essentials

Fundamentals of Foil

GeoScouting

Indian Sweat Lodge

Leave No Trace Orientation

Primitive Fire Building

Rope Making

Stove Safety

Survival Techniques

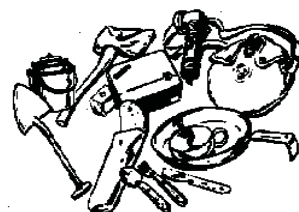
Tomahawk Throw

Turks Head Kerchief Slides

Water Treatment on the Trail

Wok Cookery

*Many Campcraft and Scout Skills activities can be conducted in your troop's site. Arrangements for this can be made with the Scoutcraft Director*



## **Scout Skills**

Basic Knots

Campfire Basics

Campsite Selection

5 Mile Hike - Thursday 12:15

Compass Skills

Packing a Backpack

*Totin' Chip*

*Firem 'n Chit*

## **ECOLOGY/CONSERVATION**

Underwater Nature Hike

Edible Plant Hike and Bite

Nature Trail Hike

Conservation Projects

Star Gazing

Nature Games

Night Hike

Troop Fishing

Island Ecology - Double session

# Project COPE



**Project COPE** is a national program of the Boy Scouts of America. COPE stands for “**Challenging Outdoor Personal Experience.**”

The program is composed of group initiative games, trust events, low-course events and high-course events. Some activities involve a group challenge, while others develop individual skills and agility. Participants climb, swing, balance, jump, rappel, and devise solutions to a variety of problems. Most participants achieve much more than they imagined they could.

As a non-competitive program, Project COPE permits every participant to be a winner!

Group activities are ideal for enhancing the leadership and teamwork of Scout units and activities challenging individuals can be used to bolster self-esteem and promote personal growth.

***Project COPE emphasizes eight major goals:***

- |                                 |                            |                          |                                 |
|---------------------------------|----------------------------|--------------------------|---------------------------------|
| • <b><i>Communication</i></b>   | • <b><i>Planning</i></b>   | • <b><i>Teamwork</i></b> | • <b><i>Problem Solving</i></b> |
| • <b><i>Decision Making</i></b> | • <b><i>Leadership</i></b> | • <b><i>Trust</i></b>    | • <b><i>Self- Esteem</i></b>    |

## Project COPE Schedule

**Monday thru Thursday from 1:30-3:30 pm.**

**Participants must be 13 years of age. It is highly recommended that participants be in a leadership position within their individual units.**

### **Program Outline:**

**Monday- Initiative games that challenge communication, develop teamwork and trust**

**Tuesday and Wednesday- Low-course elements**

**Thursday- High-course elements**



## Climbing & Rappelling Schedule

**Merit Badge Times: 10:15 & 11:15**

**Open Climbs: 4:00 Monday & Wednesday**

## Weekly Contests

**Camp Workcoeman Fishing Derby** - Each week a camp-wide fishing derby will be held. Scouts should have their fish measured at the waterfront. We encourage catch and release. The Scout that catches the biggest fish will be presented a prize.

**Sailing Regatta Race** - This will take place on beautiful West Hill Pond during each week of the camp season. Each troop is eligible to enter one (2 man) team on a first come, first serve basis. A special award will be presented at the Saturday Court of Honor to the winning skipper and first mate.



**Water Polo Tournament** - Held during the Wednesday *Campwide Activities* session, all troops are invited to assemble a team to compete in this action-packed competition.

**Shooting Tournaments** - Each week archery and rifle shooting tournaments are scheduled for all the camp "Sharp Shooters." Various times are scheduled throughout the week.

**Scavenger Hunt** - You never know what you can find at Camp Workcoeman! The hunt runs all week and is coordinated by the Nature Lodge. A special ribbon is presented to the winner.

## Your Troop can be a CLASS "A" TROOP!

This troop activity is an opportunity for all troops to work toward earning a Class "A" status. All troops completing the requirements will earn this distinction and will be listed on a special "Class A Honor Board". They will also be recognized at the Court of honor, where they will receive a ribbon and plaque.

During the week, any troop that meets the standard of 225 total points in various camp-wide activities will have the distinction of being named a Camp Workcoeman Class "A" Troop. Those campwide activities are as follows:

- |                                      |                          |
|--------------------------------------|--------------------------|
| 1. Daily Campsite Visitation results | 6. Horseshoe Competition |
| 2. Flag Ceremony Appearance          | 7. The Spirit Stick      |
| 3. Veteran Camper Awards             | 8. Corn-Shucking Contest |
| 4. The Nature Scavenger Hunt         | 9. Mystery Contest       |
| 5. The Scoutmaster Shoot-off         | 10. Campwide Game        |



A detailed scoring system will be provided for each troop at camp. Remember that every troop can be a Class "A" Troop, so let's make this a memorable week!!!

## Order of the Arrow...

OA members are encouraged to bring their sashes with them to camp and wear them on OA day. An OA service project will be conducted and all members are asked to participate. This can be used for credit on the Veteran Camper Award. Brotherhood Ceremonies will also be conducted each week for those Ordeal members wishing to advance their OA membership. A special crackerbarrell is planned for Order of the Arrow members on Wednesday at 9 PM in the campfire circle. This is a great time to share lodge and chapter customs or otherwise socialize with OA members.





# 2010 Program Theme

## Scouting Through the Ages

2010 marks the 100th anniversary of Scouting in the United States. Celebrate the centennial with Camp Workcoeman as we revisit the skills, challenges and activities that Scouts have accomplished during the past century.

The history of Scouting will come alive, as Scouts learn new skills from Scouting's traditions and founders. Troops will have the opportunity to develop teamwork and leadership skills as Scouts work together to challenge themselves with their Scouting knowledge handed down from Baden Powell, Daniel Carter Beard, Ernest Thompson Seton and others all while learning about the History of the Scouting Movement.

Transform your campsite to one from the Baden Powell era. Show off your troop's history with items or games from the past.



***“The Founder’s Dinner”*** Troops will prepare and serve their Wednesday dinner in their campsite. The main dinner item will be pre-cooked and will be required to be warmed with other items easily prepared. **Be sure to bring along the basic patrol cooking equipment to serve the number of people in your troop.** Charcoal will be available on request. All troops should plan to host 2-3 staff members in their campsite for this dinner.

## What to Bring to Camp

### CLOTHING AND BEDDING

complete Scout uniform  
comfortable hiking shoes  
extra shorts or pants and shirts  
daily change of underwear  
daily change of socks  
sleeping bag or 3 warm blankets  
handkerchiefs  
swim suit  
rain suit  
pajamas  
sweater and/or jacket  
sneakers  
pillow  
sheet or mattress cover

### PERSONAL EQUIPMENT

tooth brush and paste  
hand towels  
beach towels  
wash cloth  
comb, brush, mirror  
soap and shampoo

### TROOP EQUIPMENT

woods tools  
troop first aid kit  
US and troop flags  
**cooking items for the  
Wednesday campsite dinner**

### NOT TO FORGET!

flashlight with extra batteries  
Scout Handbook  
merit badge pamphlets  
pen, pencil, pad, money

### OPTIONAL

camera  
insect repellent (non-aerosol)  
mess kit & canteen  
fishing tackle  
sewing kit

**PLEASE LEAVE HOME:** sheath knives, SWAT knives, iPods, radios, comic books, game boys, cd players, tvs, **cell phones**, laptops, and any clothing with inappropriate messages or images.

Troop leaders are encouraged to keep spending money, cameras and other valuables locked and secured while at camp.

## Special Programs and Events

### ***“The Spirit Stick”***

The Spirit Stick is awarded every evening to the troop that shows the most spirit in camp. Winners of the Spirit Stick earn a right and a responsibility for the troop. The “*right*” is to be the first troop dismissed out of the dining hall after meals. The “*responsibility*” is that the troop must affix a **small** totem to the Spirit Stick which indicates they earned the stick for the day.

### ***Shawtown Wilderness Trek***

A challenging opportunity for older Scouts. It all happens in the back woods of Camp Workcoeman where Scouts will complete special tasks that test their skills in survival, pioneering and teamwork. The trek leads to the Shawtown Wilderness Area where all will spend the night learning about the Shawtown folklore. While there, Scouts will also try their hand at muzzle loading rifles. All Scouts who successfully complete the program will be awarded a special Wilderness Trek patch reserved only for them. Scouts depart Thursday after lunch and return Friday before Polar Bear swim.

### ***Barbour Bike Trek***

This is a challenging 25 mile overnight bike trek to Camp Barbour - a wilderness camp in Northwest Connecticut. Your evening meal will be a cooking demonstration created by an experienced “Camp Chef.” A “Leave No Trace” camping experience follows. This is a great program for the veteran camper. The trek departs Wednesday morning and returns Thursday after breakfast.

### ***Discover Scuba***

Camp Workcoeman is entering new waters. Every Wednesday PADI certified instructors from Pan Aqua Diving Company will come to camp and offer a full Discover Scuba course. The weekly course is open to Scouts and leaders age 13 and over and requires an extra fee of \$50 per-participant. Any one interested should sign up early as space is limited. Wednesday 2 pm.

### ***Huck Finn Tube Ride***

Your troop can arrange for a tubing trip down the Farmington River through Satan’s Kingdom, a great way to spend a hot summer afternoon! Reservations **must** be made in advance at your Tuesday planning meeting. Transportation to and from the river is up to the troop. An additional fee and a completed parental permission form is required for all youth participants. This form can be obtained by going to the following web site - [www.farmingtonrivertubing.com](http://www.farmingtonrivertubing.com). As this is considered an individual troop activity, a Tour Permit must be submitted. This can be done at the Camp Office.

### ***Farmington River Kayak Trip***

This trip on the Farmington River is a fun activity, especially for those working on Kayaking BSA. It’s a great way to use your kayaking skills. Scouts must be 13 years old and a blue tag swimmer. Scouts depart Thursday after lunch and return prior to dinner.

### ***Buckskin Tomahawk Throw***

Directly from Shawtown; this fun activity tests your ability to learn a special buckskin skill. This activity is offered by the Scoutcraft Staff during troop activity periods and during the 4 o’clock free period.

# This Page "FOR LEADERS ONLY"

## "Lou's Lounge"

This is a special place for leaders to enjoy a break from all of the action. It is located in the conference room area below the dining hall. The newspaper is delivered daily. Leaders are also welcome to relax and put your feet up or just use the rest rooms. Occasionally a "snoring contest" occurs! This special place is off limits to Scouts.

**WiFi Internet Service** is available as a courtesy for all leaders.

The signal is available anywhere around the parade ground area. *"Leaders Only!"*



## Leader's Roundtables

Held twice during the week, at 8:00 PM on Monday night in "Lou's Lounge" and Thursday at 4:00 PM at the lake-front view in front of the director's cottage. This open forum is an opportunity for troop leaders and key staff to gather and answer questions, solve problems, and discuss concerns as well as sharing your suggestions and camping experiences.

## Activities & Awards for Leaders *Scoutmasters need to have fun too!*

### "Camp Workcoeman Rusty Man" -

A great opportunity for leaders who would like to earn the **Iron Man Award** but can't because time has begun to make the iron "rust." This event is designed especially for them. The leaders must complete a 1/2 mile run, 1/4 mile swim, and a 1/2 mile canoe, to be dubbed a **"Camp Workcoeman Rusty Man."**

### Scoutmaster Shoot-Off / Horseshoe Competition

These events are held during the Friday Camp-Wide Game and related activities. Leaders can demonstrate their ability in a rifle and archery shoot-off competition. Another leader event offered at this time is a horseshoe tournament. Special presentations will be made during the Saturday morning Court-of-Honor. Your participation in **ONE** event will count towards "Class A Troop"

### CAST IRON CHEF



Try your hand at this Scoutmaster Dessert Cook-off! This competition is held on Wednesday during the campsite dinner program. Your dish will be judged on creativity, taste and originality by a panel of staff dessert experts! The winning dish will be announced at the Saturday Court of Honor with the winning chef receiving a special prize.

### Scoutmaster Merit Badge -

Any leader can earn the Scoutmaster Merit Badge patch by completing the following requirements:

- Assist with 3 free swims throughout the week.
- Participate in 3 polar bear swims as a swimmer or lifeguard
- Help out in a program area at least 2 days
- Participate in one of two Scoutmaster competitions:  
the Scoutmaster Shoot-off or the Scoutmaster Horseshoe Competition
- Explain in 50 word or less what "Scout Spirit" means to you
- Read Grace at 1 meal



*If you have previously earned the SM Merit Badge patch, you can complete additional requirements for a second, third, fourth and beyond. You will be presented a rocker that can be placed around your SM Merit Badge Patch.*

# Scout Leader Training Sessions

A series of leader training opportunities will again be offered this summer. We invite any of your troop leaders who are not in camp to attend these sessions. Pocket certificates will be presented to all that complete these sessions.

## ***“Safe Swim Defense/Safety Afloat”***

These programs provide leaders with an overview of the BSA's policies and procedures for aquatics safety. All unit aquatics activities **MUST** be supervised by a leader with a minimum of this training. **Monday at 9:00 PM in Dining Hall Conference Room**



## ***New Training Opportunities.....***

### ***BSA Aquatics Supervisor: Swimming & Water Rescue***

This national program provides leaders with information and in-the-water skills to prevent, recognize, and respond to swimming emergencies during unit swimming activities. This training will replace Safe Swim Defense as the certification required on the Unit Tour Permit.

Participants must be at least 16 years old and must be a blue swimmer.

**Monday, Tuesday and Wednesday at 2:15 (must attend all days)**



### ***BSA Aquatics Supervisor: Paddle Craft Safety***

This is the companion course that expands on Safety Afloat training to include the basic skills and knowledge needed for a unit leader to supervise most float trips using canoes. This training will replace Safety Afloat as the certification required on the Unit Tour Permit. Development of personal canoeing skills is emphasized. Those taking the course must be 16 years old and be ready to pass the BSA Swimmer test.

**Monday, Tuesday and Wednesday at 3:15**

***Both Swimming & Water Rescue and Paddle Craft Safety are required for certification as BSA Aquatics Supervisor.***

## ***“Climb On Safely”***

*Climb On Safely* is a training opportunity that teaches leaders how to organize and conduct a climbing and rappelling activity for your unit similar to that of *Safe Swim Defense/Safety Afloat*. It is not designed to teach leaders how to instruct scouts in the skills of climbing and rappelling. Teaching climbing and rappelling requires a certified instructor who meets the criteria under “qualified instructors” in the *Climb On Safely* program.

**Wednesday at 4:15 in the Dining Hall Conference Room**



## ***“Trek Safely”***

Learn the proper planning and safety procedures for conducting a trek expedition. With the increase in troop treks, the BSA has developed this training to ensure that your Scouts will get the most out of this great program.

**Tuesday at 8 pm in the Sturge Shields Campcraft Area**



## ***“Leave No Trace”***

*Leave No Trace* is dedicated to promoting and inspiring responsible outdoor behavior through education research partnerships. *Leave No Trace* reminds us to respect the rights of other users of the outdoors as well as future generations. Appreciation of our natural environment and knowledge of the interrelationships of nature bolster our respect and reverence towards the environment and nature. An introductory discussion will occur during *Trek Safely* Training or request a presentation for your unit.

**Thursday at 8 PM in the Sturge Shields Campcraft Area**



# Veteran Camper Award

Camp Workcoeman, Connecticut Rivers Council, BSA

\*Each Scout Responsible For Securing Staff Signatures\*

**\*COMPLETED SHEETS DUE AT CAMP OFFICE BY 2 PM, FRIDAY\***

*Note....Revised requirements for 2010*



Scout: \_\_\_\_\_ Troop: \_\_\_\_\_ Camp Site: \_\_\_\_\_

## 1st Week - Hiker

Have completed at least 10 requirements for TF, 2nd and/ or 1st Class Ranks **SM:** \_\_\_\_\_

Classify as a red tag swimmer **Aquatic Staff:** \_\_\_\_\_

Complete a camp service/conservation project (1 hour) **Project Director:** \_\_\_\_\_

Be an active member of your troop and patrol **SM:** \_\_\_\_\_

## 2nd Week - Camper

Complete at least 20 requirements for TF, 2nd and/or 1st Class Ranks **SM:** \_\_\_\_\_

Classify as a blue tag swimmer **Aquatic Staff:** \_\_\_\_\_

\*Complete 3-hours in camp service/conservation projects **Project Director:** \_\_\_\_\_

Be an active member of troop and patrol **SM:** \_\_\_\_\_

## 3rd Week - Pioneer

Complete the 1st Class Rank (up to Board of Review) **SM:** \_\_\_\_\_

\*\*Earn Swimming and 1 other Aquatic merit badge **Aquatic Staff:** \_\_\_\_\_

\*Complete 5-hours in a camp service/conservation projects **Project Director:** \_\_\_\_\_

Hold a leadership position during camp **SM:** \_\_\_\_\_

## 4th Week - Frontiersman

Earn Cooking, Camping, and 3 other camp Merit Badges **SM:** \_\_\_\_\_

\*\*Earn Swimming and 2 other Aquatic Merit Badges **SM:** \_\_\_\_\_

\*Complete 8-hours in camp service/conservation projects **Project Director:** \_\_\_\_\_

Participate in at least one older boy activity in camp **Program Director:** \_\_\_\_\_

(Discover SCUBA, Shawtown, COPE, Kayak BSA)

## 5th Week- Indian Chief

Complete the Star Scout Rank **SM:** \_\_\_\_\_

Assist staff with instruction for 5 Merit Badge sessions **Program Director:** \_\_\_\_\_

Demonstrate satisfactory leadership during a troop or patrol camp project **SM:** \_\_\_\_\_

Participate in one in-camp training course **Staff Trainer:** \_\_\_\_\_

(Leave No Trace, Safe Swim/Safety Afloat, Trek Safety, Climb on Safely, BSA lifeguard)

\*Service time is cumulative

\*\*Alternate requirements for swimming related requirements for third and fourth week camper:

3<sup>rd</sup> week: Earn Sports MB and 1 other sports/shooting sports Merit Badge **SM:** \_\_\_\_\_

4<sup>th</sup> week: Earn Sports MB and 2 other sports/shooting sports Merit Badges **SM:** \_\_\_\_\_



# Workcoeman Scout Reservation




## Program Schedule



# Boy Scouts of America

Troop # \_\_\_\_\_

Campsite \_\_\_\_\_

All Periods 45 min	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Set Times
<b>9:15</b>	Time Off For Staff	<b>Merit Badge Instruction</b>					<b>Skill Mill</b>	Reveille 7:15 Morning Colors 7:45 Breakfast 8:00 Lunch 12:30 Dinner 6:00
<b>10:15</b>	Staff Meeting 12:00	<b>Merit Badge Instruction</b>					<b>Campwide Court of Honor 11:00 AM</b>	Waiters: 7:45, 12:15 and 5:45
<b>11:15</b>	Check-In: Health Check Swim Test	<b>Merit Badge Instruction</b>					<b>Bar-B-Q 12:00 Noon</b>	Health Corp, Campsite Clean-up 8:30
<b>2:15</b>						<b>Camp- wide Game</b>		Siesta 1:15 -2:00
<b>3:15</b>						<b>Scoutmaster Shoot-Off</b>		COPE Mon.-Thur. 1:30-3:30
	SM Meeting 4 p.m. (in the Dining Hall)							4:00 Daily General Swim & Boating Open Rifle & Archery Shoot Open Climbing Wall (Mon & Wed only)
<b>7:00</b>	Camp Orientation MB Sign-up			<b>Campwide Activities Night</b>	<b>Scoutmaster Roundtable 4:15</b>	<b>Camp wide Campfire</b>		FlatRetreat 5:45
<b>8:00</b>	Opening Campfire	<b>Scoutmaster Roundtable</b>						Taps 9:30



## Weekly Program & Training Schedule

*Use this as a guide to develop your troop's week at camp.*

All Periods 45 min	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Set Times
9:15	Time Off For Staff	Merit Badge Instruction			6:30 AM Iron Man Run		9:15 Skill Mill	Reveille 7:15 Morning Colors 7:45 Breakfast 8:00 Lunch 12:30 Dinner 6:00
10:15					10:00 AM Bike Trek departs		11:00 Camp-wide Court of Honor	Walters: 7:45, 12:15 and 5:45
11:15	Staff Meeting 12:30		Merit Badge Instruction			12:15-3:00: Scout Skills 5 Mile Hike	12:00 Noon Family Bar-B-Q	Health Corp. Campsite Clean-up 8:30
2:15						Siestas: Farmington River Canoe Trip 2:15- Aquatic Supervisor: Water Rescue 3:15 Paddle Craft Monday, Tuesday & Wednesday	Siestas: Farmington River Kayak Trip & Shawtown Wilderness Trek depart after lunch	Siesta 1:15 -2:00 COPE Mon.-Thur. 1:30-3:30
3:15	Check-In: Health Check Swim Test	1:00 PM Farmington River Canoe Trip	Troop Photos after lunch	Siestas: Iron Man Canoe	4:00 PM Food Pick up Cook Dinner in Campsite	4:15 PM Leader Meeting @ Director's Cottage	Campwide Game	4:00 Daily General Swim & Boating Open Rifle & Archery Shoot Open Climbing Wall (Mon & Wed only)
7:00	• Camp Orientation	4:00: Paul Bunyan Award Monday-Thursday	Climb On Safely Training 4:15	8:00 PM Trek Safety Training Scoutcraft Area	7:00 PM Water Polo & Archery Shoot-out	8:00 PM Leave No Trace Training Scoutcraft Area	Camp Wide Campfire	Retreat 5:45 Taps 9:30
8:00	• MB Sign-up • Opening Campfire	8:00 SM Roundtable in Lou's Lounge 9:00 Safe Swim Defense/ Safety Afloat		9:00 PM OA Gathering	8:00 PM Leave No Trace Training Scoutcraft Area 9:00 PM Camping MB & Wilderness Survival Overnight			

# Summer Camp Prep Form

Use this form to prepare for your week at summer



Send the following items at least 2 weeks prior to your week of camp. ***This is especially important if you will not be able to attend your Pre-Camp meeting.***

- ☐ Medical Forms - and related Medication Authorization Forms  
(Send copies of Medical Forms as they are not returned)
- ☐ Troop Activity Sign-up Form
- ☐ Merit Badge Sign-up Form
- ☐ Troop Roster
- ☐ Adult Resource Form
- ☐ Troop Leader Name Tag Order Form

Additional items requiring payment at camp:

Saturday Barbecue # of Youth age 11 and under \_\_\_\_\_ x \$5.00 = \_\_\_\_\_

# of Adults \_\_\_\_\_ x \$8.00 = \_\_\_\_\_

Troop Photographs # of Photos \_\_\_\_\_ x \$10.00 = \_\_\_\_\_

Camp Patches # of Patches \_\_\_\_\_ x \$3.00 = \_\_\_\_\_

We strongly suggest that you bring at least 3 troop checks to cover the costs at camp.

## Contact Information

### Camp Workcoeman

169 Camp Workcoeman Road

New Hartford, CT 06057

Office-860-379-2207

Fax- 860-379-1311

For information regarding

Camp Administration, Programs, Schedules contact:

**Lou Seiser**, Camp Director

860-597-4471

[lseiser@campworkcoeman.org](mailto:lseiser@campworkcoeman.org)

### Connecticut Rivers Council, BSA

60 Darlin Street

East Hartford, CT 06128

800-414-2433 ext. 2711

For information regarding  
payments & reservations contact:

**Deb Miclette**, Executive Secretary

860-913-2711

[deb.miclette@scouting.org](mailto:deb.miclette@scouting.org)

**Bob Steele**, Council Executive Staff

860-913-2750

[rgsteele@bsaemail.org](mailto:rgsteele@bsaemail.org)

# Camp Related Forms



- *Medical Form*
- *Camper Release Form*
- *Medical Screening Questionnaire*
- *Off Camp Activity Permission Form*
- *Bar-B-Que Sign-up Form*
- *Adult Resource Form*
- *CIT Application*
- *Staff Application*
- *Merit Badge Sign-up Form*
- *Picture Order Form*
- *Leader Name Badge Order Form*

# Pre-Camp Merit Badge Sign-up Form

Troop\_\_\_\_\_ Campsite\_\_\_\_\_

[illegible]

Duplicate as needed

Mail, e-mail or fax two weeks prior to your week at camp!  
CAMP FAX NUMBER: 860-379-1311



# Camp Workcoeman Bar-B-Que Sign-up Sheet

Troop # \_\_\_\_\_ Campsite \_\_\_\_\_ Camp Leader \_\_\_\_\_

# \_\_\_\_\_ Scouts & Leaders attending (no Charge)

# \_\_\_\_\_ Family members 11 years and older @ \$8.00 each \$ \_\_\_\_\_

# \_\_\_\_\_ Family members 10 years and younger @ \$5.00 each \$ \_\_\_\_\_

# \_\_\_\_\_ Total Attending w

Total \$ \_\_\_\_\_

# \_\_\_\_\_ Scouts & Leaders departing early

**Please make all checks payable to CT RIVERS COUNCIL**

**Please have all Bar-B-Q reservations submitted into the camp office by noon Tuesday. Tickets will be issued for all Scouts, Leaders and Guests Saturday morning. Be sure that the number attending above is accurate.**

Cash

Check

Received by \_\_\_\_\_

.....  
  
This part returned to Troop Leader

Troop # \_\_\_\_\_ Campsite \_\_\_\_\_

Camp leader \_\_\_\_\_

# \_\_\_\_\_ Scouts & Leaders attending (no charge)

# \_\_\_\_\_ Family members 11 years and older @ \$8.00 each \$ \_\_\_\_\_

# \_\_\_\_\_ Family members 10 years and younger @ \$5.00 each \$ \_\_\_\_\_

# \_\_\_\_\_ Total Attending Bar-B-Que

Total \$ \_\_\_\_\_

# \_\_\_\_\_ Scouts & Leaders departing early

Cash

Check

Received by \_\_\_\_\_

# CAMP MEDICAL FORM

- The Physical Exam on page 2, *must be completed within the past 12 months* and is required for ALL campers, leaders and staff in attendance.
- Be sure that all information on this page is current and correct.

\_\_\_\_ Staff      \_\_\_\_ Adult Leader    (circle unit kind) Pack   Troop   Crew   Number \_\_\_\_\_  
 \_\_\_\_ Camper                                  Dates Attending

Name: \_\_\_\_\_ Sex: M/F \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_  
(Last) (first)

Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Child Lives with: \_\_\_\_\_  
(Street) (town) (zip code)

Parent/Guardian Name: \_\_\_\_\_ Phone: (\_\_\_\_) (\_\_\_\_) (\_\_\_\_)  
(Home) (work) (cell)

Parent/Guardian Name: \_\_\_\_\_ Phone: (\_\_\_\_) (\_\_\_\_) (\_\_\_\_)  
(Home) (work) (cell)

If unable to reach parent/guardian, please notify: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Policy# \_\_\_\_\_ Group# \_\_\_\_\_  
*(Attach a copy of the front and back of insurance card)* Primary Cardholder

## Health History

To be completed by Parent/Guardian

- Do you take any prescription or over-the-counter medications? Y/N \_\_\_\_\_  
*If medications are needed at camp that are not included in the paragraph below, please attach an **Authorization for the Administration of Medication by Camp Personnel** for each, signed by parent and MD. (available at [www.ctrivers.org](http://www.ctrivers.org))*
- Do you have any allergies to food/medications or other? Y/N Please describe substance, type of reaction, and treatment.

*Note: If medications are required for treatment of allergic reaction, please include allergy treatment plan, signed by parent and MD. (Sample available at [www.ctrivers.org](http://www.ctrivers.org))*

- Chronic/Recurring Illness: *(playing check)* Asthma\_\_\_\_*(\*Attach MD treatment plan if severe.)*  
 \*Diabetes\_\_\_\_ \*Epilepsy/Seizures\_\_\_\_*(\*Require physician treatment plan)*  
 Heart Condition\_\_\_\_ High Blood Pressure\_\_\_\_ Abdominal\_\_\_\_ Mental Health\_\_\_\_ Surgery\_\_\_\_ Other\_\_\_\_  
 Please explain details of above. \_\_\_\_\_
- **Date of last Tetanus Immunization:**    /    /

Please carefully read the following: If you disagree with any statements here, please cross out that section and initial it. Explain your wishes in the comment section, attaching an additional sheet if necessary.

This medical form is correct so far as I know, and the person named in Part 1 has permission to **participate in all camp activities** except as noted on the form by me or on the reverse by the doctor.

In case of **accident, injury or illness** while at camp, I hereby give my permission to the doctor selected by the adult leader in charge to secure proper treatment, including hospitalization, anesthesia, surgery or injections of medication.

I hereby request that the camp's Health Officer administer the **prescription and/or over-the-counter medications**) ordered by my child's doctor/dentist. I understand that I must supply the camp with the prescribed medication in the original container as dispensed and properly labeled by a doctor or a pharmacist and will provide no more than is appropriate for my child's camp stay. I understand that this medication will be destroyed if not picked up within one week after my child leaves camp.

I also give permission for my child to **participate in trips** sponsored by the camp and approved by the adult/unit leader in charge. Examples of these trips are Whitewater merit badge, Orienteering merit badges or trips for rock climbing or mountain biking.

The Connecticut Rivers Council may take **pictures and/or videos** for use as camp promotional material for the camp and/or programs and I realize that my child's likeness and/or mine may appear in this material.

I give my permission for the Camp Health Officer to administer over-the-counter medications as directed for conditions as directed by the Camp Physician. (The over-the-counter medications may include **WOUNDS**: Betadine, Hydrogen Peroxide, Bacitracin antibiotic ointment **POISON IVY**: Tecnu, Benadryl cream **CANKER SORES**: Benzocaine cream **PAIN**: Tylenol, Ibuprofen **DYSMENORRHEA**: Ibuprofen **ABDOMINAL DISCOMFORT**: Tums, Maalox **HEAD-INSECT STING/BITE**: Benadryl Cream, Hydrocortisone cream, Caladryl or Calagel, Epipen **TICK BITES**: Alcohol or Hydrogen Peroxide **1st DEGREE BURNS**: Burn Jelly, Aloe Spray **EMERGENCIES**: Oxygen, Generics may be substituted.

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
(Adults over 18 sign here. Parent/Guardian signs for camper.)

Name (print): \_\_\_\_\_

Comment:

## Camp Health Exam for Campers, Staff and Adults

***ALL campers, leaders and staff in attendance MUST have physical exams completed within the last 12 months.***

### TO BE COMPLETED BY THE SPECIFIED MEDICAL PRACTITIONER:

Name \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of Exam \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_ May participate in all camp activities

\_\_\_\_ May participate except for: \_\_\_\_\_

Medical information pertinent to routine care and emergencies: \_\_\_\_\_

Blood Pressure: \_\_\_\_/\_\_\_\_ Pulse: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Is this individual taking prescription or over-the-counter medications? ☐ Yes ☐ No \_\_\_\_\_

*If yes, please attach Authorization for Administration of Medication by Camp Personnel if not listed under Standing Orders, page 1.*

Does this individual have allergies? ☐ Yes ☐ No Explain: \_\_\_\_\_

*Please attach allergy treatment plan for severe allergies requiring medications*

Does the individual require a special diet? ☐ Yes ☐ No Explain: \_\_\_\_\_

Does the individual have special needs? ☐ Yes ☐ No Explain: \_\_\_\_\_

This camper/staff is up-to-date on all the following routine childhood immunizations currently recommended by the American Academy of Pediatrics and National Advisory Committee on Immunization Practices:

	Yes	No	Had Disease		Yes	No	Had Disease
Measles				Hepatitis B			
Mumps				Diphtheria			
Rubella				Pertussis			
Chickenpox				Polio			
Tetanus *Date _____							

Comments \_\_\_\_\_

Print name of medical care provider: \_\_\_\_\_

Medical care provider's address: \_\_\_\_\_

Street

City

State

Zip

Doctor's Stamp

Signature of Physician, APRN or PA

Date signed

(\_\_\_\_)

Telephone Number

# Authorization for the Administration of Medication by Camp Personnel

In Connecticut, licensed Camps administering medications to children shall comply with all requirements regarding the Administration of Medications described in the CT State Statutes and Regulations. Parents/guardians requesting medication administration to their child from camp staff shall provide the program with appropriate written authorization(s) and the medication before any medications are administered. Medications must be in the original container and labeled with the child's name, name of medication, directions for medication's administration, and date of the prescription. All unused medication will be destroyed within one week following the camper's departure at the end of camp.

## Authorized Prescriber's Order (Physician, Dentist, Physician Assistant, Advanced Practice Registered Nurse):

Name of Child \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Medication Name \_\_\_\_\_ Controlled Drug? Yes \_\_\_\_ No \_\_\_\_

Dosage \_\_\_\_\_ Route \_\_\_\_\_ Time of Administration \_\_\_\_\_

Specific Instructions for Medication Administration \_\_\_\_\_

Medication Administration: Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Stop Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Relevant Side Effects of Medication \_\_\_\_\_

Plan of Management for Side Effects \_\_\_\_\_

Known Food or Drug Allergies: Yes \_\_\_\_ No \_\_\_\_ Reactions to? Yes \_\_\_\_ No \_\_\_\_ Interactions with? Yes \_\_\_\_ No \_\_\_\_

If "yes" to any of the above, please explain \_\_\_\_\_

\*This medication is an emergency medication and NOT a controlled substance, and the camper is authorized to carry and self-administer the above prescribed medication: Yes \_\_\_\_ No \_\_\_\_

Prescriber's Name \_\_\_\_\_

Prescriber's Address \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Fax Number (\_\_\_\_) \_\_\_\_\_

Prescriber's Signature \_\_\_\_\_



Use for Prescriber's Stamp

## Parent/Guardian Authorization:

- I request that medication be administered to my child as described and directed above, and agree to provide the camp with the medication according to CT State Regulations described above, in a quantity appropriate for my child's stay at camp.
- If applicable, I authorize my child to carry and self-administer the above-prescribed **emergency** medication. Yes \_\_\_\_ No \_\_\_\_

Parent/guardian

Signature \_\_\_\_\_ Relationship to Child \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## Camper Agreement (only for emergency medications to be self-carried and administered):

- I have been trained and understand how and when to use my medications. I accept the responsibility to carry my medication with me at all times, to not share it with anyone else, and to inform the camp health staff when I have used it.

Camper Signature \_\_\_\_\_

Signature of Camp Personnel receiving Written Authorization and Medication \_\_\_\_\_

Title/Position \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## MEDICAL SCREENING QUESTIONNAIRE

**This form must be completed by a ALL Scouts and leaders on the day of arrival at camp. It is to comply with BSA National Camping Standards. Please have the forms completed and bring them with you at your designated check-in time with the Camp Nurse.**

SCOUT'S NAME \_\_\_\_\_

TROOP \_\_\_\_\_ SITE \_\_\_\_\_

Please ask the scout named above the following questions. This must be done by someone 21 years or older. If any question is positive, briefly describe under the proper question.

- |  | YES   | NO    |
|--|-------|-------|
| 1. <u>Any visit to a doctor or clinic since the last exam?</u>                 | _____ | _____ |
| 2. <u>Any recent illness, injury, rash, or allergic reaction?</u>              | _____ | _____ |
| 3. <u>Any ongoing treatment or medication not handed into the nurse?</u>       | _____ | _____ |
| 4. <u>Any medication taken 30 days prior to camp, that you are not on now?</u> | _____ | _____ |
| 5. <u>Do you feel fine and do they look fine at present?</u>                   | _____ | _____ |

\_\_\_\_\_  
Adult Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

## MEDICAL SCREENING QUESTIONNAIRE

**This form must be completed by a ALL Scouts and leaders on the day of arrival at camp. It is to comply with BSA National Camping Standards. Please have the forms completed and bring them with you at your designated check-in time with the Camp Nurse.**

SCOUT'S NAME \_\_\_\_\_

TROOP \_\_\_\_\_ SITE \_\_\_\_\_

Please ask everyone in your troop (adult and child) the following questions. This must be done by someone 21 years or older. If any question is positive, list their name and a description under the proper question.

- |  | YES   | NO    |
|--|-------|-------|
| 1. <u>Any visit to a doctor or clinic since the last exam?</u>                 | _____ | _____ |
| 2. <u>Any recent illness, injury, rash, or allergic reaction?</u>              | _____ | _____ |
| 3. <u>Any ongoing treatment or medication not handed into the nurse?</u>       | _____ | _____ |
| 4. <u>Any medication taken 30 days prior to camp, that you are not on now?</u> | _____ | _____ |
| 5. <u>Do you feel fine and do they look fine at present?</u>                   | _____ | _____ |

\_\_\_\_\_  
Adult Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



## Camp Workcoeman Off-Camp Activity Permission Form

I \_\_\_\_\_, as Parent/Guardian of  
Scout \_\_\_\_\_, give permission  
to take part in the kayak or canoe trips on the Farmington River or  
bike trek sponsored by Camp Workcoeman (date)\_\_\_\_\_.

\_\_\_\_\_SIGNATURE

\_\_\_\_\_DATE

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## Camp Workcoeman Off-Camp Activity Permission Form

I \_\_\_\_\_, as Parent/Guardian of  
Scout \_\_\_\_\_, give permission  
to take part in the kayak or canoe trips on the Farmington River or  
bike trek sponsored by Camp Workcoeman (date)\_\_\_\_\_.

\_\_\_\_\_SIGNATURE

\_\_\_\_\_DATE

# Camp Workcoeman Troop Picture Order Form

Leader Name \_\_\_\_\_ Week \_\_\_\_\_ Unit \_\_\_\_\_  
 Address \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
 City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Date \_\_\_\_\_  
 ( ) Initial Order ( ) Additional Order

	Print All Information Name	#	Amount Paid		Name	#	Amount Paid		Name	#	Amount Paid
1.				13.				25.			
2.				14.				26.			
3.				15.				27.			
4.				16.				28.			
5.				17.				29.			
6.				18.				30.			
7.				19.				31.			
8.				20.				32.			
9.				21.				33.			
10.				22.				34.			
11.				23.				Total Photographs Ordered _____			
12.				24.				Total Amount Paid _____			

Make checks payable to C.R.C

# Camp Workcoeman Troop Leader Name Badge Order Form


Leader Name \_\_\_\_\_ Week \_\_\_\_\_ Unit \_\_\_\_\_  
 Address \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
 City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Date \_\_\_\_\_

	Print All Information Name
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	

**Order name badges for your troop's summer camp leaders.**  
 Clearly print names in the space to the left.

Send this form with payment 2 weeks prior to your week of camp and the name badges will be there when you arrive.

Badge Price: \$5.00 ea.



Camp Workcoeman  
Summer Camp Troop Leader

Your Name Here

Total Name Badges Ordered \_\_\_\_\_ x \$5.00 = \_\_\_\_\_

**Send this form and payment to:**  
 Camp Workcoeman Trading Post  
 169 Camp Workcoeman Road  
 New Hartford, CT 06057

Make checks payable to C.R.C

***Parent/Guardian Authorization for  
Camper Release/Departure from Camp Facilities***

All campers that must leave the camp property, to return at a later time or day, must have this form completed in advance by a parent or guardian. This notice must be submitted to the camp office at time of initial check-in at the camp.

This notice must include the following: day, date, and time of personal event, indicating nature of activity; anticipated required departure and return to the camp facility; name, relationship, phone number, and address of individual authorized to pick up and transport camper. **Positive ID will be required for the individual authorized to pick up and transport camper.**

Please complete the below requested information for the camper, answer all questions and affix parent or guardian signature as authorization.

Camper Name \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Camp \_\_\_\_\_ Program \_\_\_\_\_ Unit# \_\_\_\_\_

is authorized to leave the scheduled camp to participate in the following personal activity event.

Activity/Event \_\_\_\_\_ Day \_\_\_\_\_ Date \_\_\_\_\_  
Time of Departure \_\_\_\_\_ Tim of Return \_\_\_\_\_

The following individuals are authorized to pick up my camper. (please include your own name.)

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ City/Town/State \_\_\_\_\_
2. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ City/Town/State \_\_\_\_\_
3. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ City/Town/State \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# Camp Workcoeman

## Adult Leader Resource Form

Leaders are the most important people in camp because they have the skills and training that is needed in a camp setting. We would like all of the leaders staying in camp to fill out one of the resource questionnaires and return it before arriving at camp. We hope that you will spend some of your time assisting us in providing a wonderful camp program for all of the boys in camp.

Name: \_\_\_\_\_ Troop: \_\_\_\_\_

Week Attending Camp: \_\_\_\_\_ Campsite: \_\_\_\_\_

---

Please indicate the program area(s) that you would be willing to assist during the week you are in camp. (Please circle or highlight those you would like to assist in)

<i>Nature</i>	<i>Waterfront</i>	<i>Scoutcraft</i>	<i>Scout Skills</i>	<i>Handicraft</i>
<i>Rifle Range</i>	<i>Archery Range</i>	<i>Climbing</i>	<i>Sports</i>	<i>Biking</i>

---

Please indicate below those training opportunities you would like to attend during your week at camp. (Please circle or highlight)

<i>Safe Swim Defense/Safety Afloat</i>	<i>Climb on Safety</i>	<i>Leave No Trace</i>	<i>Trek Safely</i>
<i>Aquatic Supervisor:</i>	<i>Water Rescue</i>	<i>Paddle Craft</i>	

---

Would you like to attend one of our overnight or out-of-camp activities? (Please circle those you would like to attend)

<i>Camping Overnight</i>	<i>River Canoe Trip</i>	<i>Bike Trek Overnight</i>
<i>Kayak Trip</i>	<i>Shawtown Outpost Trek</i>	<i>Wilderness Survival Overnight</i>

Please list any merit badges that you would like to offer or assist with during your week at camp.

---

Is there any other way in which you would like to assist us while you are in camp?

---

---

---

Please return this form before your arrival at camp to:

*Program Director*  
*Camp Workcoeman*  
*169 Camp Workcoeman Road*  
*New Hartford, CT 06057*



# Camp Workcoeman Connecticut Rivers Council, BSA Counselor-in-Training Program Application



Scouts must be 14 years of age to apply. The fee is \$125.00.

Name (Please Print) \_\_\_\_\_ Troop # \_\_\_\_\_ District \_\_\_\_\_  
Last First Middle Initial  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone # \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_\_ Rank \_\_\_\_\_  
 Camp attended as a camper \_\_\_\_\_ Date(s) \_\_\_\_\_  
 Current year in school \_\_\_\_\_ School Name \_\_\_\_\_

## Scouting Background: Years in Scouting

Cub Scouts \_\_\_\_\_ Boy Scouts \_\_\_\_\_ Venturing \_\_\_\_\_ Current Unit Scouting Position \_\_\_\_\_

Scouting awards received \_\_\_\_\_

Scouting training received \_\_\_\_\_

O/A Membership: Ordeal \_\_\_\_\_ Brotherhood \_\_\_\_\_ Vigil \_\_\_\_\_

Hobbies \_\_\_\_\_

Non-Scouting organizations \_\_\_\_\_

Non-Scouting training received (CPR, Life Saving, First-Aid, Etc.) \_\_\_\_\_

Briefly, why do you wish to be a Counselor in Training \_\_\_\_\_

\_\_\_\_\_  
**Parent Permission**

\_\_\_\_\_  
**Scoutmaster Permission**

Recommendation of Scoutmaster \_\_\_\_\_

Camp week requesting \_\_\_\_\_

If selected, the Connecticut Rivers Council, BSA can expect my loyalty to the management, it's policies, and program and my full cooperation with other members of the staff. **Signed** \_\_\_\_\_

*Submission of this application does not guarantee a Counselor-in-Training position. Send no money now.  
 If chosen payments, will be made on the first day of camp.*

## **Counselor-in-Training Program**

*Purpose:*

This Program is designed to afford Scouts who show outstanding troop leadership, the opportunity to test their merit as potential staff members.

*14 Year Old:*

Requirement - you must attend camp for at least one week as a camper in the season which you are applying for a Counselor-In-Training position.

*15 Years Old:*

Requirement - you must have attended camp for at least one week as a camper during the past 12 months in order to apply for the Counselor-In-Training Program.

The Counselor-In-Training Program is designed for boys age 14 or 15 who meet the above requirements. The fee for the first week is \$125. Based on the Scout's evaluation, he may be asked to stay for additional sessions at no cost to the Scout.

Application on reverse side.

*Mail to:*            *Connecticut Rivers Council*  
                             *P.O. Box 280098*  
                             *East Hartford, CT 06128-0098*  
                             *Att: Lou Seiser, Camp Workcoeman Director*

# CAMP STAFF EMPLOYMENT APPLICATION

## CONNECTICUT RIVERS COUNCIL, BSA

60 Darlin Street

East Hartford, CT 06128-0098

Fax - 1-860-290-8860



### Select camp desired:

\_\_\_\_\_ Workcoeman  
\_\_\_\_\_ Mattatuck  
\_\_\_\_\_ J. N. Webster  
\_\_\_\_\_ Tadmā  
\_\_\_\_\_ Cub Day Camp

### Personal Information Required for Application to be Accepted

Date of Application: \_\_\_\_\_

(location)

Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email Address: \_\_\_\_\_ Drivers License #: \_\_\_\_\_ State: \_\_\_\_\_

Date of Birth (if under 21): \_\_\_\_\_ Physical Limitations, if any: \_\_\_\_\_

### School Information (If presently a college student)

Name of College/ School \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_

Your Mailing Address \_\_\_\_\_ Major \_\_\_\_\_

\_\_\_\_\_ Grade/Degree Completed \_\_\_\_\_

### Scouting Experience

Current Registration: Circle one - Pack Troop Crew Post # \_\_\_\_\_

Council \_\_\_\_\_ District \_\_\_\_\_

Length of time as a Boy Scout \_\_\_\_\_ Highest rank attained \_\_\_\_\_

Length of time as a Cub Scout \_\_\_\_\_ Highest rank attained \_\_\_\_\_

Length of time as an Adult Scouter \_\_\_\_\_

### Past Camp Staff Experience (List where, position(s) held, dates) **CIT Trained** \_\_\_\_yes \_\_\_\_no

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you are not a member of the Boy Scouts of America, are you willing to meet the standards of the BSA and register as a member?

Yes [ ] No [ ]

### Employment History/References (provide all information requested)

1) Your Job \_\_\_\_\_ Dates Employed \_\_\_\_\_ to \_\_\_\_\_

Business Name \_\_\_\_\_ Supervisor's Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

2) School Reference \_\_\_\_\_ Position/Title \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

3) Scout Leader \_\_\_\_\_ Position/Title \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

4) Other Reference \_\_\_\_\_ Position/ Title \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Scoutmaster's Approval \_\_\_\_\_ Date \_\_\_\_\_

Parent's Approval (if applicant under 18) \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Training & Certifications

Please list any certifications such as NCS, EMT, NRA, CPR or special training that relates to a staff position

Type of Certification

Expiration Date

Type of Certification	Expiration Date

Check Below the Merit Badges you have earned:

<input type="checkbox"/> Archery	<input type="checkbox"/> Fishing	<input type="checkbox"/> Mammal Study	<input type="checkbox"/> Shotgun Shooting
<input type="checkbox"/> Backpacking	<input type="checkbox"/> Forestry	<input type="checkbox"/> Metalwork	<input type="checkbox"/> Small Boat Sailing
<input type="checkbox"/> Basketry	<input type="checkbox"/> Geology	<input type="checkbox"/> Nature	<input type="checkbox"/> Soil & Water
<input type="checkbox"/> Camping	<input type="checkbox"/> Hiking	<input type="checkbox"/> Orienteering	<input type="checkbox"/> Sports
<input type="checkbox"/> Canoeing	<input type="checkbox"/> Indian Lore	<input type="checkbox"/> Personal Fitness	<input type="checkbox"/> Swimming
<input type="checkbox"/> Climbing	<input type="checkbox"/> Insect Study	<input type="checkbox"/> Pioneering	<input type="checkbox"/> Weather
<input type="checkbox"/> Cooking	<input type="checkbox"/> Leatherwork	<input type="checkbox"/> Rifle Shooting	<input type="checkbox"/> Wilderness Survival
<input type="checkbox"/> First Aid	<input type="checkbox"/> Lifesaving	<input type="checkbox"/> Rowing	<input type="checkbox"/> Wood Carving

Why are you applying for a position at a Connecticut Rivers Council Scout camp?


Please write a summary of your activities and achievements at school, in extracurricular groups and other organizations. Please list hobbies and experiences you may have had and you feel would make you an asset to a camp staff.


Have you ever been arrested and convicted?\_\_\_\_\_ If Yes Explain:\_\_\_\_\_

## Camp Staff Opportunities

(Number in parenthesis denotes age requirement)

Camp Director (21)	Scout Skills Director (18)	Mountain Bike Director/Instructor (16)
Assistant Camp Director (21)	Scout Skills Instructor (15)	Health Officer/Nurse (21)
Program Director (21)	Nature/Ecology Director (18)	Business Manager (21)
Camp Commissioner (18)	Nature/Ecology Instructor (15)	Dining Hall Manager/Steward (16)
Aquatics Director (21)	Handicraft Staff (15)	Dining Hall Assistant (15)
Assistant Aquatics Director (18)	Shooting Sports Director (21)	Trading Post Manager/Clerk (16)
Aquatics Staff (15)	Shooting Sports Instructor (16)	Chaplain
Outdoor Skills Director (18)	Climbing Director (21)	Kitchen Aide (15)
Outdoor Skills Instructor (15)	Climbing Instructor (16)	Ranger Assistant (16)
	Cub Den Leader	CIT (14)

Positions Applied For:

1st Choice\_\_\_\_\_ 2nd Choice\_\_\_\_\_ 3rd Choice:\_\_\_\_\_

Salary Requested\_\_\_\_\_ Dates available \_\_\_\_\_

- Salary is based on position responsibility with consideration given to the applicant's experience and/or certifications.
- All camp staff must set an example of excellence in Scouting which includes the proper wearing of the Scout uniform.
- Applicants accepted for employment are on a trial basis with a probationary period. Employment may be terminated if it is determined that the employee is not adapted to their position or if information provided in the application process has been misrepresented or false.
- Applicants who are not United States Citizens will be required to produce working papers and evidence that they have a legal right to remain in the United States.